

Permission to Occupy Project Mortgages

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

(Original and four copies to be submitted to FHA)

OMB Approval No. 2502-0331 (Exp. 4/30/95)

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Project Name	Project No.
Project Location	Request No.

Request for Permission to Occupy

Federal Housing Administration

Permission is requested for the occupancy of _____ living units identified as _____
(Number)

and located in _____
(Describe structure, wing, entrance, etc.)

All work in connection therewith has been substantially completed and all of the above-described living units are suitable for occupancy, with the fixtures and equipment installed and in operating condition. Light, heat, water, gas, and sanitary services have been connected and are available for use. The premises have been inspected by the public authorities having jurisdiction and permission to occupy granted by them as evidenced by the certificates attached hereto. Safe and adequate approaches to the site and the aforesaid living units have been provided, including temporary or permanent guard rails, barricades, walks, lights, and other provisions necessary to the protection of tenants and the public. Proposed rental schedules or monthly charges in triplicate and mortgagor's proposal for management of the project and compensation to be paid therefor, if and as requested by corporate charter have been or are herewith submitted.

Date _____ By _____
Mortgagor

Architect's Certificate of Substantial Completion

I have inspected the units listed above and have found construction to be sufficiently complete and in accordance with contract requirements so that owner may occupy the above described living or service units for the uses intended. I have examined all required certificates of permission to occupy as issued by public authorities having jurisdiction and found same to be in proper order.

Date _____
Supervisory Architect

Contractor's Certification

This is to certify that all work or correction necessary to complete the above-described living units in accordance with the contract requirements and in a manner acceptable to the Federal Housing Administration will be performed without delay and at no additional cost regardless of any adverse conditions resulting from the occupancy of the aforesaid living units.

Date _____ By _____
Contractor

Mortgagee's Statement

Federal Housing Administration

All insurance risks have been covered in conformity with Federal Housing Administration Hazard Insurance requirements issued in connection with this project. The above request is acceptable to the undersigned.

Date _____ By _____
Mortgagee

To: _____
Name of Mortgagee

Street Address

City, State, Zip

FHA Inspection Report

Examination of the living units described above, including the available means of access thereto, reveals they are suitable for occupancy with the exception of those enumerated below, which are considered unsuitable for occupancy at this time for the reasons stated.

Inspected _____ (Date) By _____
☐ Architectural ☐ Construction Representative

Approved ☐ as reported above; ☐ as modified by me _____
☐ Chief Architecture & Engineering Section ☐ Deputy

Approved: Date _____ (Date) By _____
☐ Chief Underwriter; ☐ Assistant Director for Technical Services ☐ Deputy

Permission to Occupy

Permission is granted for the occupancy of the living units identified on the FHA Inspection Report portion of this form as suitable for occupancy. It is understood that this does not constitute and shall not be construed as acceptable of construction and that completion of these living units in accordance with the contract documents is essential and will be performed prior to acceptance of the construction.

Federal Housing Administration.

Date _____ By _____
(Authorized agent)